

ELSWICK PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on
Monday 23rd May 2011 in Elswick and District Village Hall commencing at 8.15pm

PRESENT: Cllrs Chedd (Chair), Rowe, Reed, Emmington, James and Molloy. In attendance K Coleman (Clerk).

1. 11/01 ELECTION OF CHAIRMAN AND VICE CHAIRMAN

It was resolved - Chair: Cllr Hayhurst and Vice-Chair: Cllr Molloy. Acceptance of Office forms completed for the Clerk's retention.

2. 11/02 SIGNING OF DECLARATION FORMS – All Cllrs signed the forms and returned to the Clerk. All Councillors were given Register of Interest forms for completion and return to the Clerk. It was proposed that the Parish Council write to retiring Cllr Russ Taylor thanking him for his work and dedication to the Council.

It was resolved that the Clerk write to Mr Taylor.

3. APOLOGIES FOR ABSENCE – Cllr Hayhurst.

4. DECLARATIONS OF INTEREST – Nil

5. 11/03 MINUTES – the minutes of the Ordinary Meeting (19.04.11) were read, approved and signed as a correct record with the amendment to resolution 10/235. The signing of the minutes of the Special Meeting (28.04.11) was deferred to the meeting to be held on 26.05.11.

6. MATTERS ARISING

Financial Regulations – still outstanding.

Website – contact to be made with Russ Taylor and Fred Moore to discuss future maintenance and amendments to the website

7. POLICE

(i) PC Vicki Doherty was in attendance to report 2 crimes within Elswick during April and that the next PACT meeting would be 2nd June at Elswick VH – 11.00am.

(ii) A letter had been received from Inspector Laura Lawler advising that she would be transferring to a new post at Divisional HQs and that her replacement was to be Inspector Keith Ogle. PC Doherty reported that he may attend the July Parish Council meeting.

8. HIGHWAYS

11/04 Road Traffic Regulations – a letter had been received from LCC asking for comments on the proposed revocation and prohibition of stopping on school entrance markings.

It was resolved that no comments would be given.

9. PLANNING

11/05 Items for Consideration

a) 10/0649 Elswick Riding Centre, Removal of condition 1 on application 92/0439 for occupation of dwelling employed in the operation of the Riding School. Cllrs were informed that a letter had been received advising that an appeal had been lodged against Refusal of Planning Permission and asking if any further views/comments wanted to be made by the Parish Council.

It was resolved that no further comments were necessary.

10. LEISURE AND AMENITIES

11/06 Great Eccleston Show – an email had been received asking the Council if they wanted to take a table in the Memory Marquee at the Show.

It was resolved to defer this item to the meeting to be held on 26.05.11.

11/07 Playground Inspection Report (Roseacre Road) – Councillors were informed that a report had been received and asked to note the content.

It was resolved to note the content.

11. OPEN SPACES

11/08 LCC Winter Pilot Review – the Council had been asked to give feedback on the pilot scheme. It was proposed that organisers be advised that the bins had been installed after the very cold weather and had as yet not been used. To add that the Parish Council and local community are delighted to have the facility and feel sure that they will be used in the future. The bin near the shop needs to be re-sited and Cllr Emmington volunteered to review.

It was resolved to comment on the pilot as suggested above.

12. MAINTENANCE

11/09 Burts Pipes – it was reported that the pump has been repaired and was waiting to be fitted.

13. FINANCE

11/10 Expenditure to be resolved

Date	Payee	Description	Net	VAT	Gross	Cheque No	Budget
23.05.11	G Thornley	Mowing of Areas 2 and 3	£164.58		£164.58	100432	Football
23.05.11	A Atkinson	Mowing of Area 1	£250.00		£250.00	100433	Village Amenity Cle
23.05.11	A Atkinson	Salary - May	£394.77		£394.77	100434	Cle
23.05.11	K Coleman	Salary - May	£137.52		£137.52	100435	Gen Admin
23.05.11	K Coleman	PAYE - April	£ 34.20		£34.20	100436	Gen Admin Amenity Cle
23.05.11	A Atkinson	PAYE - April	£18.60		£18.60	100436	Cle
20.04.11	British Gas	Electricity	£226.87	£ 45.37	£272.24	DD	Utilities
23.05.11	K Coleman	Expenses	£30.94	£ 2.73	£33.67	100437	Gen Admin
20.04.11	FBC	Playground Maintenance	£375.00		£375.00	BACS	Playground
03.05.11	VHall	Rental of Meeting Room					
03.05.11	Committee A	Feb-April	£33.00		£33.00	100438	Gen Admin
03.05.11	Cummings	Bowling Green	£250.00		£250.00	SO	Bowling Gr
09.05.11	LALC	Postage for Good Councillor Guide	£ 4.62		£4.62	100439	Gen Admin
		TOTAL	£ 1,920.10	£ 48.10	£1,968.20		

INCOME to be acknowledge

Date	Payee	Description	Net	VAT	Gross
20.04.11	Fylde Borough Council	Precept	£9,677.00		£9,677.00
		Amenity Cleansing	£2,452.00		£2,452.00
		Bus Shelters	£140.00		£140.00
23.05.11	Methodist Church	MUGA Rental	£90.00		£90.00
		TOTAL	£12,359.00		£12,359.00

It was resolved that all the above accounts be paid and income be paid in to the bank where applicable.

11/11 Internal Audit – the Chairman checked and signed expenses reports, pay slips and bank statements etc.

11/12 Annual Return 2010/2011

It was resolved to defer this item to the meeting to be held on 26.05.011.

11/13 Parish Insurance

After a brief discussion, it was resolved to defer this item to the meeting to be held on 26.05.011.

14. COUNTY/BOROUGH COUNCILLOR'S REPORT - Nil

15. CORRESPONDENCE not already dealt with elsewhere on the Agenda.

11/14 Civic Sunday 5th June 2011 – an invitation had been received.

It was resolved that no further action was necessary.

11/15 Lancs Fire and Rescue Service – the consultation outcomes had been received and Cllrs informed that a copy was available for review if required.

It was resolved that no further action was necessary

11/16 FBC Final draft of Statement of Community involvement – the Council had been asked if comments were to be given on the draft.

It was resolved to delegate authority to Cllr Rowe to comment (if applicable) on the Council's behalf.

11/17 FBC Development Plan – the Council had been asked if representations were to be given.

It was resolved to delegate authority to Cllr Rowe to comment (if applicable) on the council's behalf.

16. COUNCIL DIARY

11/18 Review of appointments to outside bodies

It was resolved that amendments be made and new notices be displayed on notice boards.

11/19 Meeting schedule

It was resolved that all dates be approved and that a notice be prepared for Focus magazine.

17. DATE, TIME AND VENUE OF NEXT MEETING –

Thursday 26 May 2011 at 7.45pm in Elswick & District VH.

Signed: **Chairman** **Date**