

ELSWICK PARISH COUNCIL
Minutes of the Ordinary Meeting held on Thursday 26th May 2011
in Elswick and District Village Hall commencing at 7.45 pm

PRESENT: Cllrs Hayhurst (Chair), Chedd, Molloy, Rowe, James, Reed and Emmington. In attendance: K Coleman (Clerk).

1. APOLOGIES FOR ABSENCE – Nil

2. DECLARATION OF INTEREST – Nil

3. 11/20 Signing of Declaration of Acceptance of Office/Office of Chairman – Cllr Hayhurst signed the forms.

4. PRESENTATION OF HONORARY CITIZENSHIP

A certificate was presented to Andrew Atkinson in recognition of his hard work for the Parish. Cllr Hayhurst mentioned that the Honorary Citizenship was the highest accolade that could be bestowed by the Parish Council and commented that the recent results in the Britain in Bloom, Best Kept Village and other competitions, were the result of Andrew's dedication and hard work.

5. 11/21 MINUTES – Minutes of the Special Parish Council Meeting (28.04.11) were read, approved and signed as a correct record with some slight amendments.

6. MATTERS ARISING - Nil

7. OPEN SPACES

(i) **11/22 Britain in Bloom** – Cllr Hayhurst reported that an article was to be put in the Focus Magazine regarding a litter pick on 5th May. It was proposed that a letter to businesses be drafted asking for their support for the forthcoming competitions – ie the Ship to display hanging baskets/troughs and possibly to supply them with a boat for a planting display.

It was resolved to progress as proposed and Cllr Hayhurst to draft a letter.

(ii) **11/23 Wildflower Meadow/Orchard** - Cllr Hayhurst reported that the scheme was progressing well and Cllr Rowe reported that Copp School were keen to get involved in the scheme and perhaps start planting seeds in readiness for planting in the field. It was proposed that contact be made with the Wildlife Trust to find out what should be planted and that Cllrs Hayhurst and Rowe present tender documents to the June Council meeting. It was also proposed that the Council fund any planting that will be done by the School.

It was resolved to accept the above proposals.

(iii) **11/24 LCC Grass Verge maintenance**

It was resolved that tender documentation be prepared and sent out to contractors and that contracts provided by LCC be signed and returned.

(iv) **Parish Lengthsman Pilot Scheme (Public Rights of Way)** – It was reported that Elswick had been selected to take part in the pilot and Cllr Rowe gave a report on how the scheme would work.

8. LEISURE AND AMENITIES

(i) **11/25 Replacing of MUGA fencing** – It was reported that the quote received from Peels was higher than previous quotes. It was proposed that the quote from Steelware Fences be accepted in principle and that the Council progress a grant application (Awards for All) for £10k with a final decision on which contractor to use being made when the result of the grant is known.

It was resolved to progress as above.

(ii) **11/26 Great Eccleston Show – Memory Marquee**

It was resolved that the Council take part again in the Show.

9. FINANCE

i) **11/27 Parish Insurance**

It was resolved to accept the insurance renewal for a further 3 years and to change the renewal date to October. It was also resolved to carry out a full review of insurance value v asset register value.

(ii) 11/28 Expenditure to be resolved

EXPENDITURE

Date	Payee	Description	Net	VAT	Gross	Cheque No	Budget
29.03.11	F G Cooke	Hon Citizenship Cert	£ 150.00		£ 150.00	100440	
26.05.11	P Hayhurst	Etnry Fee for BKV	£ 20.00		£ 20.00	100442	BinB
26.05.11	Elswick VH Committee	Hire of VH for BKVill Comp	£ 75.00		£ 75.00	100441	BinB Gen
26.05.11	Came & Co	Insurance Renewal	£1,442.23		£1,442.23	100444	Admin
		TOTAL	£1,687.23	£ -	£1,687.23		

It was resolved that the above accounts be paid. Calculations were checked and signed by the Chairman.

(iii) 11/29 Annual Return – the meeting was informed that the external audit papers had to be returned to BDO Stoy by 29th July and that Section 1 of the audit report needed to be agreed by the end of June 2011.

10. BOROUGH/COUNTY COUNCILLOR'S REPORT

Cllr Hayhurst expressed his concerns about the changes being made to the Dial A Bus services and the affect this would have on local communities.

11. 11/30 CORRESPONDENCE – not already dealt with elsewhere on the agenda

i) Kirkham Civic Sunday – 12th June 2011

It was resolved that no further action was necessary on this item.

ii) Planning App 11/0233 1 Sycamore Close. Elswick – full Planning Permission Granted.

DATE, TIME AND VENUE OF NEXT MEETING

THURSDAY 23RD JUNE 2011 at 7.45pm – Elswick and District Village Hall

Signed: Chairman Date