

ELSWICK PARISH COUNCIL
Minutes of the Ordinary Meeting held on
Thursday 8th October 2009 in The Pavilion commencing at 7.45 pm

PRESENT: Cllrs Rowe (Chair), Hayhurst, Taylor, James, Emmington, Molloy and Chedd. In attendance K Coleman (Clerk), 6 residents, PCSO Begg and Inspector Lawler.

1. APOLOGIES FOR ABSENCE – Cllrs Chedd, Molloy and Emmington gave apologies for arriving late.

2. DECLARATION OF INTEREST – Nil

3. MINUTES – Minutes of the Parish Council Meeting (27.08.09) were read, approved and signed as a correct record. The minutes of the Working Party held on 10th September 2009 were deferred and recommendations adjourned until minutes available.

4. MATTERS ARISING

i) Openreach – the meeting was informed that the insurers had redirected this claim to the contractor who caused the damage.

ii) Byelaws – It was confirmed by FBC that dog fouling fixed penalty notices can be issued by the dog wardens and by the Police. Dogs not on leads no action can be taken by dog wardens at present – only warnings given. Once new orders are approved then it is intended that dog wardens will be able to give fixed penalty notices for dogs not on leads. The Clerk was asked to enquire about the enforcement of other byelaws.

5. PLANNING

i) FBC Decisions

a) 09/0061 – Land Roseacre Road, Elswick, Preston PR4 3UD – resubmission for two stable blocks with sand paddock for private use – Refused.

b) 09/0374 – The Coppice, Bonds Lane, Elswick Preston PR4 3ZE – resubmission of application for certificate of lawfulness for existing use for occupation of dwelling without complying agriculture condition – Granted.

c) 09/0517 – 41 Larbreck Ave, Elswick – Erection of 1st floor extension over existing garage – Granted.

6. LEISURE AND AMENITIES

i) Skateboard Park – Cllr Rowe adjourned the meeting to allow members of the public to speak. Some local children advised the Council that over 200 signatures had been provided in support of the construction of a skateboard park in the village. The Parish Council thanked and praised the children for their hard work confirming their support for this scheme and offering any help with advice or guidance for planning, fund raising, help identifying advisors at FBC etc. It was also mentioned that a similar scheme had been discussed several years ago and it was suggested that the plans/information for this scheme may be helpful.

ii) Youth Nuisance – It had been proposed that the Parish Council send a letter to all households concerning the use of the Council's facilities. Several Youth Referrals had been issued since the August Parish Council meeting and this has caused concern with parents.

09/75 It was resolved that warnings should still be issued, but that before issuing Youth Referrals the Police should write to parents indicating the problems being encountered.

iii) Police Update – Inspector Lawler introduced herself and PCSO Begg gave an update on crimes in the area.

iv) MUGA rental rates and Youth Club rental rates – to be discussed at October meeting.

6. FINANCE

i) Expenditure to be resolved

| DATE | TO WHOM PAID | DETAILS OF PAYMENT | CHEQ NO. | NET PAYMENT | VAT | TOTAL PAYMENT |
|----------|-----------------------|-----------------------------------|-----------|-------------|---------|---------------|
| 01/09/09 | G Hall | Mowing (August) | SO | £275.00 | | £275.00 |
| 01/09/09 | FBC | Playground Maintenance | Deduction | £528.00 | | £528.00 |
| 08/10/09 | Rowe Builders | Repairs Changing Rooms | 100258 | £1,640.00 | £246.00 | £1,886.00 |
| 08/10/09 | S&S Site Services Ltd | Service to sewage treatment plant | 100259 | £300.00 | £45.00 | £345.00 |
| 08/10/09 | P Molloy | Tennis Court Repairs | 100260 | £475.00 | | £475.00 |
| 18/09/09 | A W Atkinson | Mowing of Grass | 100261 | £270.00 | | £270.00 |
| 19/09/09 | G Thornley | Mowing | 100262 | £300.00 | | £300.00 |
| 08/10/09 | K Coleman | Salary September | 100263 | £100.80 | | £100.80 |

| | | | | | | |
|----------|------------------|---------------------------|--------|-----------|---------|-----------|
| 08/10/09 | G Thornley | Salary September | 100264 | £288.40 | | £288.40 |
| 08/10/09 | PAYE | September | 100265 | £25.20 | | £25.20 |
| 08/10/09 | BDO Stoy Hayward | External Audit | 100266 | £400.00 | £60.00 | £460.00 |
| 02/10/09 | British Gas | Electricity Charge | DD | £122.68 | £6.13 | £128.81 |
| 08/10/09 | K Coleman | Expenses | 100267 | £25.09 | £1.55 | £26.64 |
| 08/10/09 | R Taylor | Trophies Britian in Bloom | 100268 | £12.00 | | £12.00 |
| | | | | £4,762.17 | £358.68 | £5,120.85 |

09/76 It was resolved that all the above accounts are to be paid .

ii) Income to be acknowledged

| DATE | PAYMENT FROM | DETAILS OF PAYMENT | METHOD | NET PAYMENT | VAT | TOTAL PAYMENT |
|----------|--------------|------------------------------|----------|-------------|-------|---------------|
| 16/09/09 | FBC | Precept | BACs | £10,750.00 | | £10,750.00 |
| 16/09/09 | FBC | Amenity Cleansing | BACs | £2,452.00 | | £2,452.00 |
| 16/09/09 | FBC | Bus Shelters | BACs | £140.00 | | £140.00 |
| 16/09/09 | Eon | Credit on closure of account | Transfer | £387.07 | | £387.07 |
| | | | | £13,729.07 | £0.00 | £13,729.07 |

09/77 It was resolved that the above income be acknowledged and paid into the Bank where applicable.

iii) Budget Review

iv) Asset Register

v) Financial Regulations

vi) Internal Audit – checking of documentation

09/78 It was resolved that the above items be discussed at the October meeting.

vii) Annual Return – Councillors were advised that the external audit had now been completed and no matters were highlighted.

09/79 It was resolved to approve and accept the completed annual return.

viii) Precept – The Council were informed that a letter had been received from FBC advising that precept requirements for 2010/11 should be received by the 8th January. If not received by this date FBC will estimate a precept.

09/80 It was resolved that a reply be drafted to FBC.

8. BOROUGH COUNCILLOR'S REPORT

Nil to report.

9. HIGHWAYS

i) Uncut hedges – Thistleton Road

09/81 It was resolved that the Clerk write to LCC.

ii) New Footpath – Roseacre Road/High Street – It had been suggested that bollards be placed on this new footpath to protect the surface

09/82 It was resolved that no further action be taken by the Council, but that it be suggested to the resident that they consider writing to LCC or the Police about parking on the footpath.

iii) Missing Street Names

09/83 It was resolved that FBC be advised about missing name plates on Roseacre Road and Lodge Lane. It was also resolved to advise the Police about the recurring disappearance of street name plates.

iv) Traffic Speed in the Village – the Council were advised that after contacting LCC about speed limits on Lodge Lane it had been recommended that the existing national speed limit be retained. A resident had also written to the Council about reducing speed limits within the village – particularly Beech Road.

09/84 It was resolved to write to LCC and ask for the speed to be monitored at the junction of West End.

v) Cutting of Grass by LCC

09/85 It was resolved to write to LCC again advising that the Parish Council currently fund the cutting of grass within the Village and asking LCC to reimburse the Parish Council.

10. STAFFING

09/86 It was resolved due to confidentiality the Council go into Committee for this item only.

It was proposed that the litter picking/bin emptying part of the role be resolved as soon as possible and that a notice be arranged advertising the vacancy for 3 hours/week at a rate of £7.20/hour plus reimbursement of mileage. The remaining duties should be discussed and decided at the October meeting and 3 quotes to be obtained by Cllr Emmington.

09/87 It was resolved that the above be agreed and the notice progressed by Cllr Taylor.

11. OPEN SPACES

i) Green Flag Status

09/88 It was resolved that Cllr Hayhurst contact Mark Wilde from FBC to arrange a meeting.

12. MAINTENANCE WORK

i) Village Inspection Report

09/89 It was resolved that the Clerk work through the list.

13. CORRESPONDENCE – not already dealt with elsewhere on the Agenda.

i) Sustainable Communities Act – the Council had been asked to write in support of the amendment bill.

09/90 It was resolved that the bill be reviewed before a decision is made on whether to support this Amendment.

ii) Community Governance Review of Town and Parish Councils – the Council had been asked to recommend organisations that ought to be consulted on this review.

09/91 It was resolved that the Parish Council and the Elswick VH committee be recommended.

iii) Little Eccleston Parish Council – the Council had been asked if the trade waste from Little Eccleston could still be put out with the Elswick waste and that the facility for purchase of compactor sacks be established.

09/92 It was resolved that the above be agreed and that compactor sacks be purchased direct from Emmington Electrical.

iv) Remembrance Sunday – 8th November 09 – invite from FBC.

09/93 It was resolved that the Council were unable to attend.

v) Devolved Services Questionnaire 2009 from LALC

09/94 It was resolved that no further action was necessary.

vi) Unmetered Electric Supply for Christmas Lights

09/95 It was resolved that Cllr Emmington make contact.

vii) LCC Face to Face team – the Council had been asked to recommend organisations that could benefit from this service.

09/96 It was resolved to recommend the Luncheon Club, Youth Club, WI.

viii) Fylde Local History Network – the Council were advised that a network was being launched and that the Elswick Historical Society contact information had been given to the History Federation.

14. COUNCIL DIARY

09/97 It was resolved that an updated diary be discussed at the October meeting.

15. DATE, TIME AND VENUE OF NEXT MEETING - Thursday 22 October 09 at 7.45pm in Elswick & District VH.

16. NOVEMBER MEETING

09/98 It was resolved that the November meeting date be changed to Thursday 3rd December 2009.

Signed: Chairman Date