

## **ELSWICK PARISH COUNCIL**

Minutes of the Ordinary Meeting held on

Thursday 25 June 2009 in Elswick and District Village Hall commencing at 7.45 pm

**PRESENT:** Cllrs Rowe (Chair), Hayhurst, Taylor, Emmington, James, Chedd and Molloy. In attendance K Coleman (Clerk) and 4 residents.

- 1. APOLOGIES FOR ABSENCE** – Cllrs Chedd and Emmington offered apologies for late arrival.
- 2. DECLARATION OF INTEREST** - Nil
- 3. MINUTES** – the minutes of the Annual Parish Council Meeting (30.05.09) were read, approved and signed as a correct record.
- 4. MATTERS ARISING**
  - i) Best Kept Village Competition Payment – Cllr Hayhurst reported that it had not been possible to enter the competition so cheque number 100215 for £10.00 should be destroyed.
  - ii) Parish Insurance – it was reported that the cost of insurance without the playground equipment was £1,492.09 and that a cheque had now been forwarded to the insurers.

### **5. PLANNING**

- i) FBC Decisions
  - (a) 09/0140 – The Coppice, Bonds Lane, Elswick PR4 3ZE – Certificate of Lawfulness for existing use as a dwelling – Certificate has been refused.
  - (b) 09/0263 - 30 Roseacre Drive, Elswick PR4 3UQ – Erection of single storey rear and side extension to replace existing detached garage – Granted.
- ii) Items for Consideration
  - (a) 09/0362 Land to the rear of Manor Orchard, off Roseacre Drive, Elswick PR4 3ZB – Proposed New Dwelling.

The Chairman read a response that the Parish Council had submitted to a previous application for this site. It was felt that this response was still relevant with the addition of further points – the proposed development was out of character with other properties in the area, inclusion of reasons FBC rejected the previous application.

The Chairman adjourned the meeting to allow members of the public to respond and give their comments/thoughts on this application. The meeting was then reconvened and the Chairman urged residents to respond to Fylde Borough Council.

**09/20 It was resolved that the Chairman be given delegated authority to prepare a response to Fylde Borough Council taking note of the comments raised in the last objection and any further relevant points. The Chairman to circulate draft response to as many members as possible before forwarding to the Borough Council.**

(b) 09/0061 – Land Roseacre Road, Elswick PR4 3UD – resubmission of application 07/1100 for 2 stable blocks (3 no stables/block) with sand paddock for private use.

**09/21 It was resolved that the previous objection be revisited and that the Chairman be given delegated authority to respond.**

### **6. FINANCE**

- i) Expenditure to be resolved

DATE	TO WHOM PAID	DETAILS OF PAYMENT	Chq No.	NET PAYMENT	VAT	TOTAL PAYMENT
01.06.09	G Hall	Mowing (May)	SO	£275.00		£275.00
12.06.09	Eon	Monthly Charge	DD	£109.52	£5.48	£115.00
25.06.09	Elswick and District VH	Rental of Room	100223	£50.00		£50.00
25.06.09	K A Coleman	June Salary	100224	£84.00		£84.00
25.06.09	G A Thornley	June Salary	100225	£230.72		£230.72
25.06.09	Danvic	Football Pitch Maintenance (VAT element)	100226		£55.50	£55.50
25.06.09	A Atkinson	Mowing 27.05-24.06.09	100227	£270.00		£270.00
25.06.09	A Atkinson	For summer bedding - topsoil/Fert/plants	100228	£2,182.04	£27.30	£2,209.34
25.06.09	H S Dransfield	Skip Hire EPC56	100229	£90.00	£13.50	£103.50

25.06.09	G Thornley	Mowing /watering	100230	£505.00		£505.00
25.06.09	G Thornley	Expense Disl £30.02 Hose £18.97 miles £12.80	100231	£55.01	£6.78	£61.79
25.06.09	K A Coleman	Expenses Miles £7.60, other £13.62	100232	£20.99	£0.23	£21.22
23.06.09	Derek Sanderson	Replacement of Windows in Pavilion	100233	£45.77		£45.77
22.06.09	R Taylor	Payment Summer Bedding Compost (SHARP)	100234	£16.69	£2.51	£19.20
				£3,934.74	£111.30	£4,046.04

**09/22 It was resolved that all the above accounts are to be paid**

ii) income to be acknowledged

DATE	PAYMENT FROM	DETAILS OF PAYMENT	Method	NET PAYMENTS	VAT	TOTAL PAYMENTS
17.06.09	HM Revenue + Cust	VAT Refund	Transfer	£9,151.22		£9,151.22
25.06.09	MUGA	Rentals	Cash	£43.00		£43.00
				£9,194.22	£0.00	£9,194.22

**09/23 It was resolved that the above income be acknowledged and paid into the Bank where applicable.**

iii) Annual Return 2008/09 figures/governance statement – An end of year statement had been prepared and each point of section 1 (Statement of Accounts) was read out and the relevant figure advised. Each item under Section 2 – Annual governance statement was also read to the meeting and completed.

**09/24 It was resolved that section 1 of the annual return be approved as completed and duly signed by the Chairman and the RFO. Each item of Section 2 was completed and approved with Yes for points 1-8 and N/A for point 9 duly signed by the Chairman and Clerk.**

iv) Other – it was noted that the money from the previously matured income bond had still not been reinvested.

**09/25 It was resolved that LALC be asked opinions on current investment/interest opportunities.**

## **7. BOROUGH COUNCILLOR'S REPORT**

Cllr Hayhurst reported that since his election to the County Council he would be visiting other parishes in the ward on a quarterly basis. He also reported that he had recently attended his first County Council meeting.

## **8. OPEN SPACES**

i) Wild Flower Meadow

**09/26 It was resolved to include on the next agenda.**

ii) Tree Preservation Orders – it was proposed that a tour of the village be organised and that a notice be placed in the Focus magazine to allow any residents to comment on any trees/hedges to be considered for TPOs.

**09/27 It was resolved Cllr Chedd organise the above.**

iii) Football – Cllr Hayhurst reported that the local football team had been reformed and they had requested use of the pitch for another season. It was proposed that before a decision be made, the Football Foundation (FF) be contacted to enquire if a grant was likely this year. If a grant was not available then the footballers should be allowed to use the pitch at a fee of £500 for 20 matches with the understanding that they were responsible for the line marking and the cost for any extra grass cutting etc. If FF funding was available then it was proposed that any drainage work be completed this summer.

**09/28 It was resolved in principle that the above proposals be agreed and if the grant was not forthcoming then the Footballers be invited to attend a meeting to finalise arrangements.**

## **9. MAINTENANCE WORK**

i) Fencing Tender

**09/29 It was resolved that Cllr Emmington research schemes within the area and organise for the Council to visit.**

ii) Pavilion - A quote for repair works had been received totalling £950. It was discussed that alternative quotes needed to be obtained and it was proposed that the toilet and changing room doors should be replaced and not repaired. The Chairman agreed to gather literature on doors so that they could be selected and information provided to the people requested to quote for the works.

**09/30 It was resolved in principle that the doors should be replaced and 3 quotes obtained by Cllr Emmington.**

**10. LEISURE AND AMENITIES**

i) Youth nuisance – The meeting was informed of recent problems that had occurred on the playing field/playground and the members were asked for their thoughts on how to reduce anti-social behaviour and deal with the regular offenders. It was proposed that the Police should be encouraged to take the names of the people responsible and ensure that the byelaws are enforced.

**09/31 It was resolved that the above suggestion be actioned.**

**11. CORRESPONDENCE – not already dealt with elsewhere on the Agenda.**

i) Openreach Claim – further information had been requested by the Parish Council’s insurers and it was proposed that Cllr Hayhurst make contact to provide this information.

**09/32 It was resolved that the above be progressed and Clerk provide contact details.**

ii) Tennis – An email had been received from a new Elswick resident who was keen to organise a tennis club and had asked the Parish Council for support.

**09/33 It was resolved that the resident be advised that a notice could be placed in a future Elswickian and that the details of the Parish Plan steering group be provided so that any other interested parties could be identified.**

**12. COUNCIL DIARY**

(to be updated) – actions identified as follows:

- Wild Flower Meadow – Cllr Hayhurst to provide report for next meeting
- Council Diary – Cllr Hayhurst to update in conjunction with Clerk – ready for July meeting
- Football Pitch – Cllr Hayhurst to report to next meeting re grant funding
- Internal Audit – Cllr Hayhurst to contact and provide information to auditor
- New Fylde Housing – Cllr Hayhurst to provide details for invoicing
- Staff – Cllrs Rowe/Hayhurst to prepare proposal for salary/expenses for Clerk

**13. DATE, TIME AND VENUE OF NEXT MEETING - Thursday 23 July 09 at 7.45pm in Elswick & District VH.**

**Signed: ..... Chairman ..... Date**