

ELSWICK PARISH COUNCIL

Minutes of the Ordinary Meeting held on

Thursday 6 November 2008 in Elswick and District Village Hall commencing at 7.45pm

PRESENT: Cllrs Rowe (Chair), Chedd, Hayhurst, Taylor, Emmington, Molloy and James. In attendance K Coleman (Clerk) and 4 members of the public.

1. DECLARATION OF INTEREST

Cllr Chedd item 11 i) due to the proximity of bus shelter to his property.

- 2. MINUTES** – of the Special Meeting (16.10.08) were read, amended and the minutes of the Ordinary Meeting (25.9.08) were read, approved and both signed as a correct record.

3. MATTERS ARISING

- i) Copp Lane Flooding – Cllr Chedd advised that there was still a problem with flooding.

08/100 Resolved: Cllr Chedd to draft a letter to Lancashire County Council and forward to Clerk.

4. POLICE

Sgt Helen Ford attended as Police Representative. She reported several crimes (diesel theft, juvenile assault linked to criminal damage of bicycle) and warning of youths using bicycles without lights. Sgt Ford provided an explanation of a scheme called Restorative Justice being used by the Police. The results of a recent speed trap were reported – 60 warnings and 6 tickets had been issued. Cllr Hayhurst asked that a preventative approach be adopted in future and the use of the mobile speeding signs was suggested. Sgt Ford to make enquiries. The Parish Council asked if a further breakdown of the results could be provided – what period/how many cars. Other issues raised – Lyndon Fold where suspicious vehicles had been seen and link to thefts in previous years. Car parking on pavement on Roseacre Drive. Youth Nuisance on playground. Sgt Ford suggested that the Restorative Justice process be tried with the youths causing the problems and asked Cllr James for his support. At this point Cllr Rowe temporarily adjourned the meeting to allow a member of the public to provide an account of his own experiences concerning youths on the playground. It was suggested that CCTV recordings be used to gather information on who is responsible for problems. It was reported that several attempts had been made to contact Special PC Hudson but he was not returning calls. He is in need of retraining.

08/101 Resolved: to progress as suggested using the Restorative Justice process and if not successful to look at byelaws concerning the playground and other preventative methods.

5. PLANNING

- i) FBC Decisions:

a) 08/0604 Southview 1 Grange Road - Erection of conservatory to side - GRANTED

- ii) Items for Consideration:

08/0863 Gorst Farm – replacement dwelling, change of use of agricultural building to office/comm. Use and change of use of agricultural bldgs. Cllr Rowe confirmed that a report had been sent to Fylde Borough Council and that the application now appears to have disappeared off the planning website.

6. LEISURE AND AMENITIES

Elswick Singers – storage room – an email had been received acknowledging their appreciation of the offer to use the outside store.

6. FINANCE

- i) Expenditure to be resolved

Date	To Whom	Reason for Payment	Chq No	Nett	VAT	Total
13.10.08	Eon	Electricity Supplier	DDebit	132.38	6.62	139.00
06.11.08	G Thornley	Wages	100149	288.40	0.00	288.40
06.11.08	V Elvy	Wages	100147	122.96	0.00	122.96
06.11.08	V Elvy	Expenses	100148	9.30	1.43	10.73
06.11.08	HMRC	NI/Tax Contributions	100152	30.80	0.00	30.80
06.11.08	A Atkinson	Mowing	100156	590.00	0.00	590.00
06.11.08	G Thornley	Mowing Inv 67	100155	270.00	0.00	270.00
06.11.08	G Thornley	Expenses	100154	111.01	19.43	130.44
17.10.08	Rowe Builders Ltd	Memorial Pillar VH Car Park	100157	400.00	70.00	470.00
06.11.08	Wicksteed	Playground	100158	15,000.00	0.00	15,000.00
24.10.08	BDO Stoy	External Audit 07/08	100151	400.00	70.00	470.00
03.10.08	VH Committee	Rental of Room	100153	50.00	0.00	50.00
30.09.08	H S Dransfield	Skip Hire EPC52	100150	90.00	15.75	105.75

08/102 Resolved: These accounts are to be paid.

- ii) Income to be acknowledged

Date	Received from	Reason for Payment	Payment Type	Amount (£)
26.09.08	Fylde Borough Council	Precept etc	Transfer	18,146.00
08.10.08	Great Ecc PC	Roadsweeping	Chq	165.00

06.11.08	MUGA	Casual/blck bookings	chg/Cash	90.00
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- 08/103 Resolved: Income acknowledged and to be paid into the Bank.**
iii) Other
- 08/104 Resolved: To establish a working group to review and provide recommendations on the following: Budget Review, Risk Assessment, Internal Audit, Fidelity Guarantee, Asset Register, new pay rates (NALC).**
iv) E-On Credit –
Cllr Rowe thanked Cllr Emmington for his work resolving this issue.
- 08/105 Resolved: To always read meter and to review bill situation in Feb/March 09.**
v) BDO Annual Audit Report
- 08/106 Resolved: that the annual report was approved and accepted by the PC and Cllr Hayhurst to write to BDO Stoy re the Fidelity Guarantee and Clerk to display Notice of Conclusion of Audit.**
vi) Interest Deposit Bond
- 08/107 Resolved: Clerk to investigate new interest rates.**
vii) Bank Mandate
- 08/108 Resolved: To amend for new Clerk signature. Clerk to arrange.**
viii) Fund Raising for Playground
- 08/109 Resolved: Clerk to chase outstanding monies.**
- 7. BOROUGH COUNCILLOR'S REPORT**
Cllr Hayhurst reported that representations re the Borough CPA Inspectors were due and that he felt a response should be done by the PC as a vote of no confidence was passed at the Elswick Parish Assembly.
- 08/110 Resolved: To make representations and Councillor Hayhurst to draft and send to Clerk.**
- 8. OPEN SPACES**
i) Beech Hedging
- 08/111 Resolved: Authority given to Chairman and Deputy to proceed with purchase/planting to a value of £300.**
- 9. AMENITY CLEANSING**
i) Street Cleaning Lodge Lane – an email had been received from Fylde BC as a result of a call from a resident.
- 08/112 Resolved: Clerk to write to Fylde BC explaining that this area is not the responsibility of the Parish Council.**
- 10. MAINTENANCE WORK**
Nil to note.
- 11. HIGHWAYS**
i) Bus Shelter Working Goup – information had been requested regarding a catalogue for all bus shelters
- 08/113 Resolved: That authority be given to Chairman and Vice to deal with response or to be dealt with by the Working Group.**
- ii) Bus Shelter Grant Scheme – opportunity to apply for a bus shelter grant
- 08/114 Resolved: That appropriate response be drafted and forwarded to Clerk.**
- 12. CORRESPONDENCE - not already dealt with elsewhere on the Agenda**
i) Freedom of Information Act
Cllr Hayhurst reported that a policy needed to be approved/adopted and suggested the following:-
Where a request for information is received the Parish Council will endeavour to provide such information within a 10 day period. There will be a minimum charge of £5.00 with photocopies being charged at 50p per sheet. If it is estimated that the minimum of £5 will not cover the costs of retrieving the information, the Clerk's time and any other costs will be recharged.
- 08/115 Resolved: That the above be accepted.**
- ii) Other –
- 08/116 Resolved to establish a working group to review and provide recommendations on the following Communes and Local Government i) Codes of Conduct ii) making and enforcement of byelaws, review of the registers of common land,**
iii) Planning Policy Scrutiny Committee – A position statement had been received from the valuation officer re residential occupation of static holiday caravans.
- 08/117 Resolved: that the valuation officer's statement does not apply.**
iv) Remembrance Sunday Invitations and LCC Annual Parish and Town Council Conf (29.11.08)
- 08/118 Resolved that the PC would not be sending a representative.**
v) Core Strategy – Issues and Options request for copy of Parish Plan
- 08/119 Resolved that a further copy of the plan would be given to the Clerk to forward to Fylde BC and to advise that the information is also available on the PC website.**
vi) Comprehensive Performance Assessment
- 08/120 Resolved that authority be given to the Chairman to respond.**

13. COUNCIL DIARY

No further forthcoming actions.

14. DATE, TIME AND VENUE OF NEXT MEETING

Thursday 27th November 2008 at 7.45pm in Elswick and District Village Hall.

Signed: **Chairman** **Date**

Signed: **Clerk** **Date**